



## Registration

Utilize this registration form to register up to 4 individuals in Employers Group 2017 SHRM-CP / SCP Certification Preparation program. If registering more, please include additional registrant information. Once complete, please scan/email to [training@employersgroup.com](mailto:training@employersgroup.com) or fax to 213.226.0216. Visit [SHRMcertification.org](http://SHRMcertification.org) for exam requirements and more info. Please note that we require a minimum registration of 20 participants to run the program. Materials will be ordered once this number is attained; otherwise, any amounts paid will be returned.

<b>Registrant 1</b> Name / Title	
Email Address & Phone	
Company Name & Member ID	
Mailing Address	
<b>Registrant 2</b> Name / Title	
Email Address & Phone	
Company Name	
Mailing Address	
<b>Registrant 3</b> Name / Title	
Email Address & Phone	
Company Name	
Mailing Address	
<b>Registrant 4</b> Name / Title	
Email Address & Phone	
Company Name	
Mailing Address	

Fee Type	Amount*		Quantity		Total
<b>Course Fee</b> (first connection)	\$750	x		=	
<b>Additional Connections</b>	\$95	X		=	
<b>Materials</b> (per registrant)	\$895	x		=	
<b>TOTAL</b>					

<b>Check</b>	Mail to: Employers Group Training, 400 Continental Blvd., #300, El Segundo, CA 90245
<b>Credit Card</b>	Card Type & #
	Name on Card
	Signature for Card
	Expiration Date
	Authorization Code
<b>Invoice Me</b>	An invoice will be generated; however, registrations will NOT be processed until payment is received. Payment is due within 15 days of invoice receipt. If delinquent, membership may be suspended until payment is received.
<p><b>AGREEMENT:</b> This registration confirms that I have authority to register individual(s) named above, that I agree to registration terms at <a href="http://www.employersgroup.com">www.employersgroup.com</a>, to pay the appropriate registration fee per registrant as of the date this registration form is received by Employers Group, and know there are no admission requirements to take this program; however, certain criteria must be met for participants taking the SHRM-CP or SHRM-SCP exam. Registration includes materials and preparation course. It does not include additional certification-related fees.</p>	
<b>Print &amp; Sign</b> Name / Title Date	

*\* must register within two weeks of start date; otherwise, increase fees by \$200.*

## Contact Us

If you have any questions or would like more information, contact us!

Somaly Heng, Senior Manager  
Employers Group  
[training@employersgroup.com](mailto:training@employersgroup.com)  
213.765.3962  
213.226.0216 fax

### Other resources:

- Society for Human Resource Management (SHRM): [shrm.org](http://shrm.org)
- SHRM Certification: [SHRMcertification.org](http://SHRMcertification.org)

